



Eagles Badminton Club Constitution

1. Club name and affiliation

The Club will be called Eagles Badminton Club, and will be affiliated to BADMINTON England. Eagles Badminton Club will be referred to hereinafter as “the Club”.

2. Aims and Objectives

2.1 The aims and objectives of the Club will be to: play and promote badminton, offer badminton coaching and competition opportunities to all members, provide duty of care and protection to all Club members, make sure all Club members are treated equitably, encourage and promote badminton with our junior members and support this section of the Club.

2.2 The club is committed to encouraging the highest ethical standards. All individuals involved with the Club should conduct themselves with integrity, transparency, accountability and in a fair and equitable manner.

3. Finance and Accounts

3.1. All Club monies will be banked in an account or accounts held in the name of the Club.

3.2 The accounts will be kept by the Treasurer, and audited annually.

3.3 The financial year of the Club will run from 1st September to 31st August.

3.4 Any cheques drawn against Club funds will be signed by at least two authorised signatories.

3.5 The club may administer the accounts electronically by Internet Banking if the Committee deems it advantageous to do so.

3.5.1 Access to the Club’s Internet Banking account shall be permitted to the Treasurer and at least one other Club Officer.

3.5.2 All debits from the account via Internet Banking must be approved by at least two Club officers.

3.5.3 A paper trail in the form of hard copies of electronic invoices or printed copies of emails must be kept to support all Internet Banking debits. These copies must be retained for a minimum of seven years.

3.6 Should Eagles Badminton Club no longer be viable and the accounts need to be wound up, any residual funds, after all creditors have been satisfied, shall be donated to a Club or organisation with similar aims and objectives.

3.7 The club is a non-profit making organisation. All profits and surpluses will be used to maintain or improve or develop the Club's facilities or to carry out the objects of the Association to which it is affiliated.

4. Running of the Club

4.1 The Club will be run by a committee (hereinafter referred to as "the Committee") consisting of: Head Coach, Chairperson, Treasurer, Secretary, and up to four elected ordinary members.

4.2 Other officers that may be elected will be, but are not limited to: Match Secretary, Child Protection/Welfare Officer, and Communications Officer.

4.3 At the AGM, the Committee will resign but will be eligible for re-election.

5. Membership

5.1 Membership shall consist of the following categories:

- Adults who wish to play league badminton
- Adults who wish to play social badminton
- Juniors of a primary school age
- Juniors of a secondary school age

5.2 Fees will be set and reviewed annually by the Committee and approved at the AGM.

5.3 All members will be subject to the constitution and codes of conduct adopted by the Club and application to the Club is deemed acceptance of this.

5.4 Membership of the Club shall be open to anyone interested in badminton on application regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs.

6. AGM and EGMs

6.1 The Annual General Meeting (AGM) will usually be held in May or June, but may be changed to accommodate other events. At least twenty-one fourteen day's notice will be given to members.

6.2 The Agenda will include:

- A report from the Chairman
- A report from the Treasurer and presentation of the year's accounts
- A report from the Club Secretary

- Resignation of the current Committee, and election of the Committee for the coming year
- Discussion and agreement of fees for the coming year
- Any other relevant business

6.3 All members have the right to vote at the AGM. To be heard, members must be present at the AGM.

6.4 Members have the right to call for an Extraordinary General Meeting (EGM). It shall be held at the request of at least 25% of members. Notice for an EGM will be the same as for an AGM.

6.5 An AGM or EGM may be held remotely by way of conference call or video call if extenuating circumstances mean a meeting cannot be held in person.

7. Constitution Changes

This Constitution can be changed only by majority vote at an AGM.

8. Safeguarding Young People

8.1 All concerns, allegations or reports of poor practice/abuse relating to the welfare of children and young people will be recorded and responded to swiftly and appropriately in accordance with the Club's child protection policy and procedures.

8.2 The Club Child Protection/Welfare Officer is the lead contact for all members in the event of any child protection concerns.

9. Club Policies and Codes of Conduct

The Club adopts the following policy codes and codes of conduct:

- Badminton England Equality Policy
- Badminton England Safeguarding and Protecting Young People Policy
- Badminton England Codes of Conduct for players, coaches, volunteers, officials and parents
- Sets of rules for children and young people

10. Disciplinary and Appeals

10.1 All complaints regarding the behaviour of members should be presented and submitted in writing to the Secretary.

10.2 The Committee will meet to hear complaints within 14 days of a complaint being lodged.

10.3 The Committee has the power to take appropriate disciplinary action including the termination of membership.

10.4 The outcome of a disciplinary hearing should be notified in writing to the person who lodged the complaint and the member against whom the complaint was made within 14 days of the hearing.

10.5 There will be the right of appeal to the Committee following disciplinary action being announced.

10.6 The Committee should consider the appeal within 14 days of the Secretary receiving the appeal.

10.7 The Club will work to best practice in dealing with disciplinary issues as laid down in the Badminton England Disciplinary Regulations.

11. Declaration

Eagles Badminton Club hereby adopts and accepts this constitution as a current operating guide regulating the actions of members. This version of the constitution shall replace and void any previously signed and dated version.

BYELAWS AND OTHER REGULATIONS

1. League and Friendly Matches

Members taking part in league and friendly matches shall pay a match fee for home and away matches at an amount as shall be agreed from time to time by the Committee.

2. Guests and Attendance of Members

Club members shall be entitled to bring guests in but members must obtain the permission of the Committee. A guest shall pay a visitors fee at such amount as shall from time to time be fixed by the Committee.

3. Club Evenings

After gaining access to the court Club members are asked to enter into their game as soon as possible in order to enable the maximum number of games to be played during each Club session.

4. Membership of Leagues

The Chairperson and Secretary shall be the Club's official representatives at general meetings of leagues and shall have the power to vote on all matters affecting the Club's interest. If unable to attend or act in these capacities the Committee shall have the power to appoint another member of the Committee to officially represent the Club at such meetings.

5. Club Entries in Leagues

The Committee shall make a decision as soon as possible following the Annual General Meeting as to the type and number of entries to be submitted for entry into any league for the following season.

6. Waiting List

If necessary the Secretary shall maintain a “waiting list” and have authority to invite potential new members to two Club sessions respectively. After two attendances the Committee shall decide whether or not to accept the application for membership.

7. Club Tournaments

7.1 Club tournaments shall be arranged annually whenever possible with the object of affording the opportunity to all members to compete.

7.2 The Committee shall have the power to deal with the arrangements for the holding of such tournaments in whatever manner they think fit and shall also have power to co-opt members, if necessary, solely for the purpose of organising such tournaments.

7.3 The main trophies shall remain the property of Eagles Badminton Club at all times.

8. Team Selection

8.1 Initially, all members of the Committee shall be responsible for selecting and where appropriate nominating teams, whose decision must be regarded as final in respect of the first matches played.

8.2 Thereafter, the Captain of a team, also to be nominated by the Committee, may make permanent changes to their team.

9. Dissolution

9.1 If, at any General Meeting of the Club, a resolution be passed calling for the dissolution of the Club, the Secretary shall immediately convene a Special General Meeting of the Club to be held not less than one month thereafter to discuss and vote on the resolution.

9.2 If, at that Special General Meeting, the resolution is carried by at least two-thirds of the full members present at the meeting, the Committee shall thereupon, or at such date as shall have been specified in the resolution, proceed to realise the assets of the Club and discharge all debts and liabilities of the Club.

9.3 After discharging all debts and liabilities of the Club, the remaining assets shall not be paid or distributed amongst the members of the Club, but shall be given or transferred to some other voluntary organisation having objects similar to those of the Club.

The amendments to this constitution were agreed and voted for unanimously at the AGM held on Tuesday 19th May 2020.

SIGNED: Amanda Austin

DATE: 19th May 2020

NAME: Amanda Austin

POSITION: Head Coach

SIGNED: Ray Calder

DATE: 19th May 2020

NAME: Ray Calder

POSITION: Chairman

SIGNED: Matt Clark

DATE: 19th May 2020

NAME: Matt Clark

POSITION: Treasurer/Secretary