



Eagles Badminton Club Constitution

1. Club name and affiliation

The Club will be called Eagles Badminton Club, and will be affiliated to Badminton England. Eagles Badminton Club will be referred to hereinafter as “the Club”.

2. Aims and Objectives

2.1 The aims and objectives of the Club will be to: play and promote badminton, offer badminton coaching and competition opportunities to all members, provide duty of care and protection to all Club members, make sure all Club members are treated equitably, encourage and promote badminton with our junior members and support this section of the Club.

2.2 The Club is committed to encouraging the highest ethical standards. All individuals involved with the Club should conduct themselves with integrity, transparency, accountability and in a fair and equitable manner.

3. Finance and Accounts

3.1. All Club monies will be banked in an account or accounts held in the name of the Club.

3.2 The accounts will be kept by the Treasurer, and audited annually.

3.3 The financial year of the Club will run from 1st September to 31st August.

3.4 Any cheques drawn against Club funds will be signed by at least two authorised signatories.

3.5 The club may administer the accounts electronically by Internet Banking if the Committee deems it advantageous to do so.

3.5.1 Access to the Club’s Internet Banking account shall be permitted to the Treasurer and at least one other Club Officer.

3.5.2 All debits from the account via Internet Banking must be approved by at least two Club officers.

3.5.3 A paper trail in the form of hard copies of electronic invoices or printed copies of emails must be kept to support all Internet Banking debits. These copies must be retained for a minimum of seven years.

3.6 Should Eagles Badminton Club no longer be viable and the accounts need to be wound up, any residual funds, after all creditors have been satisfied, shall be donated to a Club or organisation with similar aims and objectives.

3.7 The club is a non-profit making organisation. All profits and surpluses will be used to maintain or improve or develop the Club's facilities or to carry out the objects of the Association to which it is affiliated.

4. Running of the Club

4.1 The Club will be run by a committee (hereinafter referred to as "the Committee") consisting of: Head Coach, Chairperson, Treasurer, Secretary, Child Protection & Welfare Officer and up to four elected ordinary members.

4.2 Other officers that may be elected will be, but are not limited to: Match Secretary and Communications Officer.

4.3 At the AGM, the Committee will resign but will be eligible for re-election.

5. Membership

5.1 Membership shall consist of any or all of the following categories:

- Adults who wish to play league badminton
- Adults who wish to play social badminton
- Juniors of a primary school age
- Juniors of a secondary school age

5.2 Fees will be set and reviewed annually by the Committee and approved at the AGM. Fees will ordinarily remain fixed for a period of at least one year (being 1st September to 31st August) however the Committee reserves the right to increase fees midway through the year (being from no earlier than 1st March) in order to ensure the financial viability of the club. Any increase will be notified to members with no less than one month's notice.

5.3 Application for membership shall be deemed acceptance of the Constitution and codes of conduct adopted by the Club.

5.4 Membership of the Club shall be open to anyone interested in badminton on application regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs.

5.5 The Committee reserves the right to award an Honorary Life Membership to any person who they deem worthy, by a majority vote at a Committee meeting. Honorary Life Membership entitles the holder to attend any session of their choice (subject to maximum session numbers) and the holder is exempt from subscription and membership fees. The Committee reserves the right to revoke an Honorary Life Membership at any time by majority vote.

5.6 The Club shall determine maximum class and session numbers with reference to appropriate coaching ratios, safeguarding requirements, the age and needs of participants, venue capacity, and the guidance and policies of Badminton England. At all times, participant numbers must remain at a level that allows for safe supervision, effective coaching, and compliance with the Club's safeguarding and welfare responsibilities.

5.7 Potential members may be invited to attend a trial session in order to determine suitability for a particular session at no cost, or alternatively a trial fee may be charged which shall be redeemable upon joining as a full member.

6. AGM and EGMs

6.1 The Annual General Meeting (AGM) will usually be held in May or June, but may be changed to accommodate other events. At least fourteen days' notice will be given to members.

6.2 The Agenda will include:

- A report from the Chairman
- A report from the Treasurer and presentation of the year's accounts
- A report from the Club Secretary
- Resignation of the current Committee, and election of the Committee for the coming year
- Discussion and agreement of fees for the coming year
- Any other relevant business

6.3 Only members present at the AGM shall be entitled to speak and vote.

6.4 Members have the right to call for an Extraordinary General Meeting (EGM). It shall be held at the request of at least 25% of members. Notice for an EGM will be the same as for an AGM.

6.5 An AGM or EGM may be held in person at a suitable location or remotely by way of conference call or video call at the discretion of the Committee.

7. Constitution Changes

This Constitution can be changed only by majority vote at an AGM.

8. Safeguarding and Protecting Children, Young People and Adults

8.1 All concerns, allegations or reports of poor practice/abuse relating to the welfare of children, young people or adults will be recorded and responded to swiftly and appropriately in accordance with the Club's safeguarding policy and procedures.

8.2 The Club Child Protection & Welfare Officer is the lead contact for all safeguarding and welfare concerns relating to children, young people and adults.

9. Club Policies and Codes of Conduct

The Club adopts the following policy codes and codes of conduct:

- Badminton England Equality, Diversity and Inclusion Policy
- Badminton England Safeguarding and Protecting Children & Young People Policy
- Badminton England Safeguarding and Protecting Adults Policy
- Badminton England Codes of Conduct for players, coaches, volunteers, officials and parents
- Badminton England Disciplinary Regulations
- Sets of rules for children and young people

10. Disciplinary and Appeals

10.1 All complaints regarding the behaviour of members should be presented and submitted in writing to the Secretary.

10.2 The Committee will meet to hear complaints within 14 days of a complaint being lodged.

10.3 The Committee has the power to take appropriate disciplinary action including the termination of membership.

10.4 The outcome of a disciplinary hearing should be notified in writing to the person who lodged the complaint and the member against whom the complaint was made within 14 days of the hearing.

10.5 There will be the right of appeal to the Committee following disciplinary action being announced.

10.6 The Committee should consider the appeal within 14 days of the Secretary receiving the appeal.

10.7 The Club will work to best practice in dealing with disciplinary issues as laid down in the Badminton England Disciplinary Regulations.

11. Declaration

Eagles Badminton Club hereby adopts and accepts this constitution as a current operating guide regulating the actions of members. This version of the constitution shall replace and void any previously signed and dated version.

The Committee shall have the authority to make decisions on matters not specifically covered by this Constitution, provided such decisions are consistent with the aims and objectives of the Club and are made in order to protect the continuity, safety, or financial viability of the Club.

BYELAWS AND OTHER REGULATIONS

1. League and Friendly Matches

Members taking part in league and friendly matches shall pay a match fee for home and away matches at an amount as shall be agreed from time to time by the Committee.

2. Guests and Attendance of Members

Club members shall be entitled to bring guests in but members must obtain the permission of the Committee. A guest shall pay a visitors fee at such amount as shall from time to time be fixed by the Committee.

Visitors may attend a maximum of three sessions before being required to join as full members.

3. Club Evenings

After gaining access to the court Club members are asked to enter into their game as soon as possible in order to enable the maximum number of games to be played during each Club session.

4. Membership of Leagues

The Chairperson and Secretary shall be the Club's official representatives at general meetings of leagues and shall have the power to vote on all matters affecting the Club's interest. If unable to attend or act in these capacities the Committee shall have the power to appoint another member of the Committee to officially represent the Club at such meetings.

5. Club Entries in Leagues

The Committee shall make a decision as soon as possible following the Annual General Meeting as to the type and number of entries to be submitted for entry into any league for the following season.

6. Waiting List

If any or all sessions are operating at maximum capacity, the Secretary shall maintain a waiting list and shall have the authority to invite prospective members to attend a trial session when a suitable space becomes available.

7. Club Tournaments & Trophies

7.1 Club tournaments shall be arranged annually whenever possible with the object of affording the opportunity to all members to compete.

7.2 The Committee shall have the power to deal with the arrangements for the holding of such tournaments in whatever manner they think fit and shall also have power to co-opt members, if necessary, solely for the purpose of organising such tournaments.

7.3 Annually awarded trophies shall remain the property of the Club at all times. Winners may retain the trophy for one year but are expected to return it to the Club in sufficient time for presentation to the subsequent winner.

8. Team Selection

8.1 The Head Coach shall have overall authority and final responsibility for the nomination of Team Captains and the selection of players for all teams representing the Club. The Head Coach may, at their discretion, delegate the selection process to Team Captains and/or other suitable persons (for example, coaching staff), or undertake the process in conjunction with them. Any decision of the Head Coach in matters relating to team selection or captaincy shall be regarded as final.

8.2 Team Captains shall be responsible for the organisation and management of their respective teams throughout the season. Such responsibilities shall include, but not be limited to, selecting players and substitutes (where delegated or authorised to do so), communicating with team members, arranging player attendance at matches, collecting match fees, and assisting in the general administration and operation of the team.

9. Dissolution

9.1 If, at any General Meeting of the Club, a resolution be passed calling for the dissolution of the Club, the Secretary shall immediately convene a Special General Meeting of the Club to be held not less than one month thereafter to discuss and vote on the resolution.

9.2 If, at that Special General Meeting, the resolution is carried by at least two-thirds of the full members present at the meeting, the Committee shall thereupon, or at such date as shall have been specified in the resolution, proceed to realise the assets of the Club and discharge all debts and liabilities of the Club.

9.3 After discharging all debts and liabilities of the Club, the remaining assets shall not be paid or distributed amongst the members of the Club, but shall be given or transferred to some other voluntary organisation having objects similar to those of the Club.

This Constitution was agreed and adopted by the members at the Annual General Meeting held on Wednesday 3rd June 2026 and shall supersede and replace all previous versions of the Constitution with effect from that date.

SIGNED: *Amanda Austin*

DATE: *3rd June 2026*

NAME: Amanda Austin
POSITION: Head Coach/Secretary

SIGNED: *Robert Clark*

DATE: *3rd June 2026*

NAME: Robert Clark
POSITION: Chairman

SIGNED: *Matt Clark*

DATE: *3rd June 2026*

NAME: Matt Clark
POSITION: Treasurer/Secretary